

# DEVELOPMENT CONTROL

## Application for Development

<b>LOCATION OF DEVELOPMENT:</b> .....							
<b>TYPE OF DEVELOPMENT:</b>  (tick as appropriate)	<b>Private</b>			<b>Commercial</b>			
	New Build		Extension		Outbuilding		
	Demolition		Alterations		Energy		
	Gates/Banks		Walls/Fences		Doors		
	Windows		Signs		Aerials/masts		
Other (specify)							
<b>Description of Development:</b> ..... .....							
<b>Name of Applicant:</b> .....							
<b>Address of Applicant:</b> ..... .....							
<b>Contact Number:</b> .....							
<b>Check List for Application:</b>  Please apply the check list to your application as appropriate.  eg. for signs, show position, provide an illustration, include measurements, permission of landlord and pay fee.	<b>Site Plan</b>  <b>Building Plan</b>  <b>Illustration</b>  <b>Elevations</b>  <b>Measurements</b>  <b>Height</b>  <b>Landowner</b>  <b>Water &amp; Sewage</b>  <b>Application Fee</b>						showing position of building/structure on site  outline and internal arrangements of building for greenhouses & sheds a brochure picture is adequate  for new build and extensions all exposed elevations  scale drawings or written figures (ideally in metres)  if not to scale please quote highest and lowest rooflines  written permission of landowner or landlord  approval from the Public Health Committee  See over for amounts or ring 832118 if in doubt.

**NOTE:** The Development Control Committee meets every month, usually on the second Monday, and the deadline for applications is at midday on the preceding Thursday.

The Committee usually requires new applications to be advertised in the Public Boxes for a month to allow the public to comment and to give transparency to development.

Those applying for new buildings and extensions will be asked to pole the intended structure to indicate its size. No decisions will be made by the DCC on applications requiring approval by the Public Health Committee until a written approval has been forwarded from that Committee.

**Written notice is sent out within 14 days of the meeting at which a decision is made**

## PLANNING APPLICATION FEES from 22<sup>nd</sup> JANUARY 2014

The fees prescribed by the Development Control Committee under Section 5 of the Development Control (Sark) Ordinance, 1992, as amended, are set out below.

**Please enclose a cheque for the relevant amount with your planning application made payable to "Inhabitants of Sark"**

An application will **not** be processed until the relevant fee is paid.  
Application fees are **not** refundable if your application is refused.

### Category One – free-standing construction/demolition and rebuild/placing of structures on land/other development not falling within Category Two

		>100m <sup>2</sup>	>200 m <sup>2</sup>
• Dwelling, one floor -	£40	£80	£120
• Dwelling, more than one floor -	£65	£130	£195
• Commercial premises, one floor -	£80	£160	£240
• Commercial premises, more than one floor -	£140	£280	£420
• Other, less than 20 square metres -	£10		
• Other, 20 sq. metres or more but less than less than 50 sq.m -	£20		
• Other, 50 square metres or more -	£35		

### Category Two – extensions to and alterations of existing buildings and structure

• Applications increasing footprint/floor area -	£30	£60	£90
• All other applications -	£15		
• Commercial or Industrial Signs	£ 5		

#### Notes:

1. **No charge** will be made for the following applications:
  - the fitting of solar panels of less than 10 square metres area in total;
  - gates, gateways, and banks;
  - walls; fences;
  - domestic wind turbines;
  - domestic aerials and masts;
  - wells;
  - windows and skylights (including Velux);
  - doors;
2. Mixed use premises comprising both a dwelling and commercial premises shall be treated for the purpose of establishing the chargeable fee as a dwelling.
3. 'Floor' means a floor that is or will be taxable in the relevant Cadastre entry.
4. Amendments to a previously submitted application are charged as a Category Two application.
5. If you are unsure what fee is payable, please contact a member of the Development Control Committee before submitting your application.
6. **Charges apply to each separate unit within an application.**