



Chief Pleas
THE DOUZAINE
The Committee Office, La Chasse Murette, Sark, GY10 1SF

Assistant Constable

Duties:

To serve as the Assistant Constable, duties are to assist the Constable and or Vingtenier with any paperwork as and when needed. A full list of tasks is available from the Committee Office.

The person appointed will need to be:

- Discrete and trustworthy
- Able to communicate with the general public politely, efficiently and sensitively
- Have good literacy, telephone and computer skills – database experience an advantage
- Have undergone a satisfactory Basic Police Disclosure check.

Hours

3 afternoons a week, days to be confirmed, 2.00pm – 5.00pm

Remuneration: £10.63 per hour.

Applications in writing, which should include the names and contacts of two referees one of whom should be local, should be delivered to the Douzaine at The Committee Office, or emailed to: douzaine.sec@gov.sark.gg by:

Midday on Friday 28th September 2018

Posted 12th September 2018