



The Government of Sark
COMMITTEE OFFICE, LA CHASSE MARETTE, SARK GY10 1SF
Telephone: (01481) 832118

CHIEF SECRETARY

We are looking to appoint a Chief Secretary to head up the administrative team supporting the Island Government.

The position is part time entailing 25 hours per week and the successful applicant will need to reside on Sark.

Key attributes include good organizational and interpersonal skills and well as a flexible approach to differing challenges.

A detailed job description is available from the Committee Office. Applications should be sent to the Seneschal at Chasse Murette, Sark. GY10 1SF or e-mailed to seneschal@gov.sark.gg.

Any application must include a full CV and two recent references.

Closing date for applications is **Thursday 14th March 2019**, interviews will be held in Sark the following week.